



Annual Club Application

Updated: 9/20/2011

Annual Renewal Application, Tryout Sanction, and Fees are due 3 weeks before any club activity.

Date of Application (mm/dd/yy) _____

Club Information

Name of Club _____

Gender of Club: Male, Female, Both (circle one) Ages offered: _____

Physical Address of Club Offices: _____

Mailing Address of Club: _____

Club Phone: _____ Club Email: _____

Club Website: _____

Is the club a For-Profit, Non-Profit? _____ EIN Tax ID #: _____

Date of Entity Start Up: _____

Club Leadership Information

Club Director: _____ Email: _____

Home Phone: _____ Office: _____ Cell: _____

Address: _____

Club Organizational Structure

- Please Attach a list of all club leadership and ownership with complete contact information including address, home phone, office phone, cell phone, email and position with club.
- Please list all coaches, chaperones and team representatives and any other key personnel in an attached document before the first team activity.

Training Facilities (must be approved by IVA prior to use)

- Please attach a list of all facilities the club will use throughout the season. Include the following information: Facility Address, Contact Person, Phone Number, Email and Fax. The region will approve this list once received and also request a certificate of insurance for you based on this information.

Forms which must be submitted with application for each individual in club leadership and ownership. Please note that all adults must be registered and background checked prior to participation with any club activity.

1. IVA Participation Agreement
2. IVA Coaches Code of Ethics
3. Chaperone Form
4. USAV Membership Card

Club Documents which must be submitted with application

1. Club Handbook
2. Financial Contract
3. Business Incorporation papers and IRS designation
4. Tryout Sanction form (only needed if tryouts will be conducted)
5. All legal documents related to Club submitted to IVA
6. Receipt Confirmation for payment

Application made by: _____
Print Sign